

From: Jennifer A Wright <jennywr@ksu.edu>  
To: "Tau Beta Pi Nat'l Convention" <tbpcon-1@speedy.eece.ksu.edu>  
Subject: Re: Meeting Sunday @ 5p S164E  
Date sent: Thu, 24 Sep 1998 13:56:12 -0500 (CDT)

Budke,  
I will be unable to attend the meeting this sunday. However, I will update everyone on what progress I have made.

The copy machine is taken care of. We will be allowed to use the one at the Holidome; we just need to bring our own paper. They will charge us 2cents a copy, unless we leave a good supply of paper for them.

I will order a 4X6 banner next week listing all of the corporate sponsors, and will also make several small banners.

One room in the Holidome will be set aside for the corporate sponsors to advertise their businesses on Thursday. I am communicating with our sponsors via email about this advertisement as well.

I believe this is all. Let me know if I am leaving anything out.

Thanks!  
Jenny